

Council



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19 March 2024

A meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Wednesday, 27 March 2024 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:Emma.Denny@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. Please note that this meeting is livestreamed: [NNDC eDemocracy - YouTube](#)

Emma Denny
Democratic Services Manager

To: Cllr T Adams, Cllr P Bailey, Cllr M Batey, Cllr K Bayes, Cllr D Birch, Cllr H Blathwayt, Cllr J Boyle, Cllr A Brown, Cllr G Bull, Cllr S Bütikofer, Cllr C Cushing, Cllr N Dixon, Cllr P Fisher, Cllr A Fitch-Tillett, Cllr T FitzPatrick, Cllr A Fletcher, Cllr W Fredericks, Cllr M Hankins, Cllr C Heinink, Cllr P Heinrich, Cllr V Holliday, Cllr N Housden, Cllr R Macdonald, Cllr G Mancini-Boyle, Cllr P Neatherway, Cllr L Paterson, Cllr S Penfold, Cllr P Porter, Cllr J Punchard, Cllr C Ringer, Cllr L Shires, Cllr R Sims, Cllr E Spagnola, Cllr M Taylor, Cllr J Toye, Cllr K Toye, Cllr E Vardy, Cllr A Varley, Cllr L Vickers and Cllr L Withington



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

1 - 26

To confirm the minutes of the meeting of the Council held on 21st February 2024.

3. **ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

4. **TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS**

27 - 32

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

5. **CHAIRMAN'S COMMUNICATIONS**

To receive the Chairman's communications, if any.

6. **LEADER'S ANNOUNCEMENTS**

To receive announcements from the Leader.

7. **PUBLIC QUESTIONS AND STATEMENTS**

To consider any questions or statements received from members of the public.

8. **APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES & OUTSIDE BODIES**

To receive any updates from the Group Leaders regarding changes to appointments.

9. **PORTFOLIO REPORTS**

33 - 72

To receive reports from Cabinet Members on their portfolios:

Cllr T Adams - Executive Support & Legal Services

Cllr H Blathwayt – Coast

Cllr A Brown – Planning & Enforcement

Cllr W Fredericks – Housing and People Services

Cllr P Heinrich – Sustainable Growth

Cllr C Ringer – IT, Environmental & Waste Services

Cllr L Shires – Finance, Estates & Assets

Cllr A Varley – Climate Change & Net Zero
 Cllr L Withington – Community, Leisure & Outreach (Including Health & Wellbeing)

Members are reminded that they may ask questions of the Cabinet Member on their reports and portfolio areas but should note that it is not a debate.

No member may ask more than one question plus a supplementary question, unless the time taken by members' questions does not exceed 30 minutes in total, in which case, second questions will be taken in the order that they are received (Constitution, Chapter 2, part 2, section 12.2)

10. RECOMMENDATIONS FROM CABINET 11 MARCH 2024

73 - 138

Cabinet 11 March – Agenda Item 11: Local Economic Strategy & Action Plan

Resolved to recommend to Council:

To approve the Local Economic Strategy & Action Plan

11. RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 14 FEBRUARY 2024

The Overview & Scrutiny Committee made the following recommendation to Full Council at the meeting held on 14th February:

'To request that Full Council agrees to write to the Department of Environment, Food & Rural Affairs (DEFRA) setting out the evidence associated with the shortfall in allocation and the anticipated annual capital costs that the Council will incur in relation to food waste collection'

*** Please note that the agenda for Full Council was published before the March meeting of Overview & Scrutiny Committee took place. The Chairman will provide an oral update at the meeting***

12. FAKENHAM LEISURE & SPORTS HUB

139 - 150

Executive Summary	This report provides an update on the progress to date on the delivery of Fakenham Leisure and Sports Hub project and also sets out the procurement options for delivering the project.
Options considered	<ul style="list-style-type: none"> • Procure delivery of the project through a traditional procurement process – not recommended due to the time taken not delivering the project to required timescales. • Procure delivery of the project through a single stage design and build process – not recommended due to likely impact on interest of suitable regional suppliers with strong local supply

	<p>chains not bidding.</p> <ul style="list-style-type: none"> • Procure delivery of the project through a two stage design and build procurement process - recommended as meets both timescales and strong supply chain/quality requirements. • Not to continue with the project - this would not meet the aspirations set out on the Corporate Plan objectives and Annual Action Plan.
Recommendations	<p>It is recommended that:</p> <ul style="list-style-type: none"> • Progress on the Fakenham Leisure and Sports Hub Project to date is noted. • Members note the predicted inflationary costs of £450,000 since the bid was submitted and agree to make budgetary provision to meet these additional costs not covered by the Levelling-up Funding. • That Members note that no formal confirmation of funding has been received from the Department for Levelling Up, Housing and Communities. • Members agree to the use of a Two Stage Design and Build procurement process for the delivery of the Fakenham Leisure and Sports Hub project via a direct award to Contractor A through a Framework. • Members agree to make additional budgetary provision in respect of the Framework fees to a maximum of £330,000 • Members delegate to the to the Director of Communities, in consultation with the Section 151 Officer and Portfolio Holder for Finance, to make the award through the framework which it is felt delivers the best cost benefit, considering the cost of access and additional services provided.
Reasons for recommendations	<ul style="list-style-type: none"> • To keep members apprised of progress to date and to ensure that the project is delivered to meet the required Levelling-up Fund deadlines and meets the councils aspirations on cost certainty and quality.
Background papers	<ul style="list-style-type: none"> • Report to Full Council – 27th July 2022 • Report to Full Council – 20th December 2023

Wards affected	Fakenham wards (Lancaster North and South); and wards in the west of the district including Briston, Priory, Stibbard, Stody, The Raynhams, Walsingham; Wells with Holkham.
Cabinet member(s)	Cllr Tim Adams, Leader of the Council
Contact Officer	Steve Hems, Director for Communities Email:- steve.hems@north-norfolk.gov.uk Tel:- 01263 516182

Links to key documents:	
Corporate Plan:	The 2023-2027 Corporate Plan themes - Developing our Communities and A Strong, Responsible and Accountable Council.

Corporate Governance:	
Is this a key decision	NO
Has the public interest test been applied	Yes – there is private or confidential information to be considered by this report
Details of any previous decision(s) on this matter	See meeting minutes for Full Council on the 21 st December 2023

13. QUESTIONS RECEIVED FROM MEMBERS

To consider any questions received from members.

14. OPPOSITION BUSINESS

None Received.

15. NOTICE(S) OF MOTION

None Received.

16. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) 3 of Part 1 of Schedule 12A (as amended) to the Act.”

Information in this appendix involves the likely disclosure of exempt information as defined in paragraph 3, Part 1 of schedule 12A (as

amended) to the Local Government Act 1972.

This paragraph relates to:

Para 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons:

The information is commercially sensitive, relating to commercial options being considered by the authority. Releasing this information would be likely to have a prejudicial impact upon third parties as well as the Council in obtaining best value.

17. PRIVATE BUSINESS

151 - 152